

Caltrans Statewide Small Business Council – Meeting Record
Lanatt Street Training Center, 3390 Lanatt St., Sacramento, CA 95819
May 15, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
A. Meeting called to order at 8:40 a.m.	Angela Shell, Assistant Director, OBEO and Council Chair		
B. Action Items to Date	Chair Shell		
Action Item from previous meetings:			
ACTION ITEM #3: Chair Shell to take the language on insurance requirements presented by Ms. Llewellyn to Caltrans Legal and OE for review and feedback.	Chair Shell	7-17-15	ASSIGNED – work on this matter will continue with the Construction and DBE Participation Committees; update on progress at the May SBC meeting.
Action Items from the July 2014 meeting:			
Action Item #3: Design/Build breakdown of A&E numbers.	Councilmember Rod Garcia to work with Ray Tritt	5-14-15	COMPLETED – Ray Tritt presented a report providing the breakdown as requested to the Professional Services Committee during their regular meeting.
Action Items from the September 2014 meeting			
Action Item #1: SB/DVBE study by DGS distributed.	Tanya Little with Carole Ching	7-17-15	ASSIGNED – per Ms. Little, the report is not yet ready for distribution.
Action Item #4: SB set aside program – can it be done?	Ramon Carlos	7-17-15	ASSIGNED – per Mr. Carlos, OBEO continues to reach out to Metro and BART on this issue; working on having either or both attend a SBC meeting in the near future; more information to follow during the July SBC meeting.
Action Item #8: requesting the DBE certification workshop in webinar format.	Janice Salais	7-17-15	ASSIGNED – per Ms. Salais, the initial date to test the webinar format was rescheduled to 5/7/15 with two organizations associated with Council Member Lynn Chen’s group. A few glitches occurred, which have since been ironed out. Currently in the process of doing more marketing, anticipate a better outcome for the second test; progress update during the July SBC meeting.
Action Items from the November 2014 meeting			
Action Item #3: review BART’s SB set aside program to determine whether it would be feasible to apply it to Caltrans.	Ramon Carlos	7-17-15	ASSIGNED – this matter is related to Action Item #4, September 2014. Please refer to notes regarding Action Item #4.

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Action Item #4: provide district reports presented by the District Directors online.	Ramon Carlos	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #6: can SBs and DVBEs also be served by the DBE Supportive Services contractor?	Ramon Carlos	5-15-15	COMPLETED – Mr. Carlos reported DGS serves SBs in this capacity, however, the DVBE program directs SBs to the Small Business Development Centers located throughout the state. Currently, there are no extra state dollars to provide serves for SBs and DVBEs; primary focus of the Supportive Services program continues to be DBEs.
Action Items from the March 2015 meeting			
Action Item #1: provide a map of the Caltrans districts in the meeting packet.	Ramon Carlos	5-15-15	COMPLETED – placed in the May SBC meeting packets.
Action Item #2: provide the link to the list of all infrastructure projects in excess of \$500 million.	Kome Ajise with Carole Ching	5-15-15	COMPLETED – link emailed to council members.
Action Item #3: provide a link to Caltrans generated “News Flashes” to the council as a means for Caltrans to broadcast positive media.	Carole Ching	4-2-15	COMPLETED – link emailed to council members.
Action Item #4: email the District 10 flyer publicizing the upcoming “Selling to the Government” workshop scheduled for 4/1/15 in Sonora.	Carole Ching	3-27-15	COMPLETED – email with attachments sent to Council Members.
Action Item #5: regarding the District 2 Look Ahead Report – add the DBE goals to the information provided.	Rebecca Alexander, District 2 SB Liaison	5-15-15	COMPLETED – Mr. Carlos stated this could not be done for the May meeting because it was too early to finalize gathering of results.
Action Item #6: develop a joint effort between Districts 1, 2, and 3 to work on DBE participation.	DSBLs in Districts 1, 2, and 3 with Council Members in those areas	7-17-15	ASSIGNED –the three districts have begun to collaborate and are working on two events, one scheduled for early June, one later in the year. Progress update to be provided during the July SBC meeting.
Action Item #7: define terms used in the commodities field.	Zeke Patten, Commodities Committee Chair	7-17-15	ASSIGNED –Mr. Patten did not have anything to report at this time; update during the July SBC meeting.
Action Item #8: provide the link to the national conversation on transportation.	Lance Yokota, FHWA	3-30-15	COMPLETED – link emailed to council members.
Action Item #9: clarify the use of the OJT Supportive Services contract for training engineers in Caltrans construction management.	Ramon Carlos	7-17-15	ASSIGNED – Mr. Carlos reported his team is still working on this matter; update during the July SBC meeting.

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Action Item #10: provide the link to the online list of DGS projects for bid.	Tanya Little, DGS	5-8-15	COMPLETED – link emailed to council members.
Action Item #11: develop a presentation on DBE goal setting (focused separately on construction and A&E) to be delivered during meetings of the Construction and Professional Services Committees.	Ramon Carlos	7-17-15	ASSIGNED – a presentation was provided to the Construction Committee on 5/14/15; presentations to the Local Assistance/Professional Services and Construction Committees will be provided during upcoming committee meetings. OBEO will be reviewing progress on this matter in July and present an update report during the July SBC meeting.
Action Item #12: provide updates on DVBE contract percentage requirements.	Bill Ulmer and Ramon Carlos	7-17-15	ASSIGNED – work continues on this matter; update during the July SBC meeting.
Action Item #13: provide strategies to resolve contract payment disputes for subs and suppliers involved with Caltrans projects.	Construction Committee Co-Chairs with Chair Shell	5-15-15	COMPLETED – per Council Member Rebecca Llewellyn, Co-Chair of the Construction Committee, this matter has been resolved.
Action Items from the May 2015 meeting			
Action Item #1: map of Caltrans District Offices – include DBE physical location by ethnicity.	Ramon Carlos	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #2: is it possible for the OJT/Supportive Services program include inspection and materials testing.	Ramon Carlos	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #3: post the District Directors’ reports presented at SBC meetings online; post reports on individual district websites or provide the link to the reports on district websites.	Ramon Carlos & Carole Ching	7-15-15	ASSIGNED – 6/11/15, council members emailed link to the district director reports posted on the OBEO website; update on district links to these reports during the July SBC meeting.
Action Item #4: requested the council to provide industry contact information to Tanya Little, DGS.	Tanya Little	5-28-15	COMPLETED – industry contact information provided by Ramon Carlos.
Action Item #5: unbundle two (specifically mentioned) A&E contracts in District 11.	Lorna Rice	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #6: how to apply a non-DBE contractor’s supply procurements purchased from a DBE vendor towards a project’s goal.	Ramon Carlos & Sherri Gastinell	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #7: provide the council with the list of commodities purchased by Caltrans; this list was originally presented by DPAC to the Commodities Committee.	Ramon Carlos	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #8: contractor award process as guided by the Construction Committee.	Committee Co-Chairs Rebecca Llewellyn	7-17-15	ASSIGNED – update during the July SBC meeting.

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	and Debbie Hunsaker with Ramon Carlos		
Action Item #9: request to look into ongoing solicitation for #51A0480, which does not have a DVBE goal.	Ramon Carlos	7-17-15	ASSIGNED – update during the July SBC meeting.
Action Item #10: each quarter, council members will provide OBEO with information on current/future outreach events presented by the members’ trade associations/organizations.	Council Members	Each Quarter	ASSIGNED – update during the July SBC meeting.
<p>A. Agenda review and remarks – Chair Shell</p> <ol style="list-style-type: none"> Meeting packet review – Chair Shell noted the reports are available online through the OBEO website, including the Annual Element Report. Vince Mammano, FHWA, complimented OBEO’s efforts to make the reports available. <p>Action Item review – refer to Action Item list on pages 1 through 4 of this meeting record; no questions raised on past action items.</p> <p>Discussion:</p> <ol style="list-style-type: none"> Council Member Lee Cunningham noted how refreshing it was to see so many District Directors or their designated representatives in attendance. Caltrans map – OBEO will be working on this further to include more information, such as DBEs in each district. Suggested the DBEs be listed by ethnicity to help with targeted outreach efforts; mentioned this was already being done for the African American DBE Participation Work Group. In regards to firms that have multiple locations, the location listed would be the one used in the DBE application. Re: deleting firms out of business – if the CUCP database is updated, then that firm will not show. OJT program – per Mr. Carlos, this program focuses primarily on construction-related projects; Council Member Johnathan Hou stated A&E programs related to construction should also be included in OJT. Mr. Carlos will discuss this further with FHWA. Lance Yokota, FHWA, added the purpose of the program is to address under representation in the construction community, which is why it is geared towards construction proposals only. Council Member Eddy Lau pointed out an A&E project could train minority individuals in the field. Council Member Rebecca Llewellyn shared a successful strategy she has been using to handle the dilemma of managing payment for materials used over the course of a project – the materials must be either locked up in the prime’s yard, or if in the sub’s yard, locked, but the prime is given the key to access the materials as needed. Payment is provided for materials as they are used. This method is being shared with subs via through the Construction Committee; the committee is looking into ways to get the word out to a wider audience. 			
<p>B. District 4 Report – Bijan Sartipi, Deputy District Director</p> <p>Refer to Mr. Sartipi’s report posted on the OBEO web page.</p> <ol style="list-style-type: none"> The district plans to have two procurement events each year; refer to the posted report for results of the most recent event. Calmentor program – continues to be very successful; recent luncheon was attended by over 100; awards were given to acknowledge companies that have mentored small businesses. 			
<p>C. District Report 10 Report – Dennis Agar, District Director</p> <p>Please refer to Mr. Agar’s report posted on the OBEO web page.</p> <p>Discussion:</p> <ol style="list-style-type: none"> Handouts include the district map with indicators of ongoing construction projects. Open to suggestions on how to improve the handouts. 			

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3. Posted on the District 10 website; per Chair Shell, will also be posted on the OBEO website under the SBC meeting minutes tab.			
4. Re: standardizing the district reports – Chair Shell responded OBEO continues to work with the districts on this matter and how to better present the information on the OBEO website; she also encouraged feedback.			
5. Mr. Agar recommended the use of news flashes to publicize the council’s achievements. Chair Shell asked the committees to capture their accomplishments to show what the council has been doing, which can also be an effective outreach tool.			
D. District 11 Report – Lorna Rice, Deputy District Director, Administration Although the district did not bring a report to share, it will be working on one to distribute during the July SBC meeting.			
1. Amer Bata welcomed as the new Deputy Director of Construction and Land Surveys – had been the acting Deputy since September 2014.			
2. La Sonja Peisker, Small Business Manager, recognized on 5/6/15 by the Small Business Administration as the 2015 Minority Small Business Champion of the Year.			
3. Upcoming projects - Interstate 8 – 30 miles of pavement rehabilitation to be completed in three segments, total cost approximately \$170 million; estimating start by September 2015; outreach event scheduled on 6/18/15, Imperial Valley College; consultant services contract available, will hold certification and bonding workshops during the June 18 outreach event.			
4. Minor B updates			
a. Fiscal Year 2014/2015 minor B budget is \$6.5 million.			
b. 18 projects completed, 11 of which were awarded to SBs, for a total of \$1.6 million.			
c. 13 additional projects have been awarded, 12 of which were awarded to SBs with a budgeted amount of \$1.7 million.			
d. An additional 13 more projects are in the pipeline.			
5. Small Business Development Center 15 th Anniversary Celebration, 5/29/15 – this event included a small business procurement showcase and matchmaking opportunity.			
6. Calmentor program – just concluded the fifth Calmentor cycle with a graduation and awards brunch on 3/18/15; 23 pairings graduated; now planning the sixth cycle, which will kick off sometime this summer.			
E. District 3 Report – Susan Elkins, Chief Deputy Director Please refer to the District 3 report posted on the OBEO web page. In addition to her report to the council, Ms. Elkins noted she liked the format used by District 10, and looks forward to using a more standardized report format in the future.			
F. District 8 Report – David Knudsen, Manager, EEO Office, Small Business & Disadvantage Business Enterprise Please refer to the District 8 report posted on the OBEO web page. Additionally:			
1. The district’s DVBE current utilization is at 0.2%, which is being addressed.			
2. Regarding mandatory pre-bid meetings – the district has maintained an average of 10 such meetings.			
3. Re: the “Searching for Small Business” workshop scheduled for August – will include an explanation of the district’s ordering process.			
G. District 7 Report – Shirley Choate, Chief Deputy Director Ms. Choate distributed hard copies of the district report, which included a Look Ahead map of projects for the next two years. [Digital copies of the report will be posted when they become available.]			

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As of 3/31/15:			
<ol style="list-style-type: none"> 1. DBE update <ol style="list-style-type: none"> a. Federal projects awarded worth \$330,093,622; total DBE, a little over \$32 million; utilization 9.7% of 12.5% goal. b. Currently, 49 of 107 participating in the current FY. c. To date, 16% (\$1.63 million) of the total \$10.45 million has been expended. 2. SBE update <ol style="list-style-type: none"> a. 8 state projects awarded worth \$6,889,661; total SBE, 80.7% of 25% goal. b. Currently 62 of 107 firms participating in the current FY. c. To date, 42% (\$4.41 million) of the total \$10.45 million has been expended. 3. DVBE update <ol style="list-style-type: none"> a. 2 projects awarded; total DVBE, \$1,728,614; utilization 3%. b. Currently 3 of 107 firms participating in the current FY. c. To date, 8.57% (\$0.90 million) of the total \$10.45 million has been expended. 4. Ms. Choate distributed flyers for the DBE Certification Workshop scheduled for 6/6/15 in Los Angeles, free of charge and open to the public; guest speaker Alicia Sequeira of OBEO. 5. The Administration anticipates solicitation of SBs among its Project Managers and Procurement. 6. Re: Gerald Desmond Bridge – working on DBES, action plans, relaying DBE lists to contractors; more action is anticipated. 7. Re: Look Ahead Report distributed – reflects two years look ahead; 82 projects worth \$1.2 billion. 8. The report distributed is a work in progress. 			
H. Highlights from the Director's Office – Giles Giovanazzi, Federal Transportation Liaison; Caltrans & California High-Speed Rail Authority			
<ol style="list-style-type: none"> 1. Highway Trust Fund <ol style="list-style-type: none"> a. Due to expire on 5/31/15. b. Generally understood the trust fund needs to be extended; current funding will last until July. c. Dilemma remains on how to raise revenues – ongoing discussion on how to do this from stakeholders throughout the nation, but unfortunately, with little result. d. One possible solution – become part of a tax reform arrangement that can support the fund over five to six years. e. An extension through the end of the year would get through the construction season, but more than likely, we will see a two-month extension and no resolution on a sustaining revenue source. f. A long term solution that includes both funding and policy specifics is yet to be found. g. Bottom line: no interruption in funding until July. 2. Long term reauthorization bill <ol style="list-style-type: none"> a. GROW America – ambitious; six-year bill that will provide over \$50 billion overall; many facets to support several internal programs. b. With a \$41 billion baseline, it is not likely to be a dramatic increase over that baseline amount. c. MAP-21 policy – Washington is not expected to want much change in this policy. d. Freight proposals – to generate a revenue stream to support the freight program. 			

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<ul style="list-style-type: none"> e. Finding new funding sources will be difficult. f. Senator Barbara Boxer has been driving a bill, which is far along in regards to policy discussion; looks very similar to a bill the Senator introduced last year; banking and highway safety committees have a say in this discussion, but not as much as the Senator's committee. g. The House of Representatives is not as far along as the Senate in regards to policy; they are waiting until the funding side of the issue is resolved. 			
3. Amtrak bill – Senate will soon produce the House's Rail Authorization bill; Secretary Anthony Foxx expressed an intent to spend down \$35 billion of that funding. So far, this bill is moving in both houses. In addition, last week's train derailment in Philadelphia has greatly impacted policy reform.			
4. Highway Trust Fund – Caltrans is setting priorities to deal with the possibility the fund will not be reauthorized.			
I. FHWA Update – Vince Mammano			
1. Letter from Secretary Foxx			
<ul style="list-style-type: none"> a. Regarding the expiration of the trust fund – if there are no extensions made, there will be no funding, therefore, no payment for ongoing projects. b. Thus far, no authorization has been put into place past May 31, 2015. c. Caltrans has the ability to continue funding some of the projects from June 1 through its state funding resources, which can be back filled later if and when the trust fund is extended. If there is an extension, it most likely will carry through July. Reauthorization would be needed to sustain the fund past July. d. Without authorization, there will be no appropriations past September 30. 			
2. Mr. Mammano introduced his colleague, Jin Zhen, from FHWA Nevada.			
3. Local highway hiring preference			
<ul style="list-style-type: none"> a. One-year pilot program for local hiring preference – departure from the norm. b. Everything will go through Caltrans. c. Currently working out specifics on how to implement. d. Evaluation process will determine at the end of the pilot project period whether this strategy worked. 			
Discussion:			
<ul style="list-style-type: none"> • Council Member Josie Calderon – in San Diego, there is a shortage of skilled workers in the trades. Despite scheduling workshops, the primes have not been getting very good results; non-local workers are imported into San Diego. • Mr. Mammano – this pilot is an attempt to address this issue, but it is not intended to eliminate the competition. • Ms. Calderon – partnership with educational institutions would be a good strategy. 			
J. DGS Presentation – Tanya Little			
1. Ms. Little reiterated her intention to achieve their SB goal.			
2. Construction – survey conducted in April revealed challenges			
<ul style="list-style-type: none"> a. Noted the state has not been able to achieve its goal of 25% SB and 5% DVBE utilization for many years. b. Summit planned for 6/9/15 to develop a strategy to accomplish the statewide goals – will be addressing common claim that the various departments cannot locate SBs to utilize. c. Building relationships with primes is a key factor – AGC has been contacted; Ms. Little requested information for other entities to contact as well. 			
3. Demographic report – Ms. Little is putting a report together to capture demographics on who is bidding and identifying training resources.			
4. Success stories – calling for success stories to share on the DGS website, business development.			
5. Suggestions			

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<ul style="list-style-type: none"> a. Show primes how to grow their bottom line by hiring SBs. b. Incentivize change behavior. c. Ms. Little suggested getting three to four primes involved from various departments. d. Accessing the right people to provide support. e. With SBs, you are able to work closer with the owner, who can provide a readier, quicker response. 			
K. Meeting record approval			
<ul style="list-style-type: none"> 1. No changes to the meeting record. 2. Motion to approve the meeting record for March 20, 2015, Council Member Aubry Stone; motion seconded by Council Member Zeke Patten. 3. The ayes have it, motion carried; the meeting record of March 20, 2015 is approved. 			
L. Committee Meeting Reports			
1. Local Assistance – Eddy Lau, Chair of Professional Services, reported for Rod Garcia, Chair of Local Assistance <ul style="list-style-type: none"> a. OBEO and Local Assistance will be partnering to provide workshops on goal setting in districts 3, 4, 7, and 8. b. Bimonthly meetings between OBEO and Local Assistance have resumed to discuss issues on a more regular basis. c. Pilot program on consensus scoring – DPAC will be launching this pilot in June; seeking consistency in scoring; will be scrutinizing the composition of the panel. Mr. Lau noted the excellent working relationship with DPAC should resolve these issues. 			
2. Professional Services – Eddy Lau, Chair <ul style="list-style-type: none"> a. Report from Ray Tritt to be posted on the OBEO web site; council members will be provided the link once it is posted. b. Council Member Bill Ulmer is working with OBEO to standardize tracking and monitoring of contracts. c. Working with District 59 on two major contracts dealing with inspection – have requested unbundling be considered. d. Concerns being raised around the bundling of three contracts in District 11 to create two contracts – the contract holders are actually the same under different names; more to be shared at future meetings. Council Member Johnathan Hou emphasized the need to look into this situation, as well. e. Disparity study – outline of the study will be shared with the council; OBEO will be requesting input; Mr. Lau urged the council members to read the draft report and provide feedback at public forums. 			
3. Commodities – Zeke Patten, Chair <ul style="list-style-type: none"> a. Although not many council members attended, Mr. Patten felt it was a good meeting. b. New improved brochure has been developed – currently in the comment phase; Mr. Patten thanked the staff involved with the development of the brochure. c. CalCard purchase report for 2014 – purchased made by Purchasing Officers; total of over \$45 million. An analysis will be helpful for targeted purchases. The file is very large; Chair Shell will work with DPAC to determine how to make the report available online. d. Rack card – will be targeted for use at specific procurement events. e. Score card – to analyze the committee’s achievements; despite low participation by council members, the committee has been very productive. f. Challenge remains regarding acknowledgement of SB utilization past the first tier. 			

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4. Construction – Debbie Hunsaker, Co-Chair			
a.	Ms. Hunsaker thanked Rose Skewis, OBEO, for her presentation on goals and methodology; Ramon Carlos will provide a repeat of the workshop during the July meeting.		
b.	Per Council Member Rebecca Llewellyn, patent rights are beginning to become an issue – this will be added to the committee’s agenda and goals for the year.		
	01. A company can be sued for not knowing whether a product’s patent right has expired.		
	02. This liability falls on the SB.		
	03. Chair Shell requested more information on this issue.		
c.	Council Member Rick Fowler raised the issue of timely payment challenges		
	01. Impacts those firms that are active at the beginning and end of a contract.		
	02. Delay in payment oftentimes due to firms that are delinquent in turning in their certified payroll; therefore, despite turning in their certified payroll, a small sub at the end of a project will suffer.		
	03. Chair Shell suggested the committee connect with Phillina Lyles, Caltrans Construction, about this matter; there are set parameters on how much is withheld; more clarity needed regarding Caltrans’ process.		
d.	Retention at the Local Agency and Caltrans levels – the committee will be discussing this in further detail with Chair Shell; Chair Shell requested specific examples, e.g., scenarios where this issue is occurring would be acceptable.		
e.	Committee identified four goals:		
	01. Certified payroll.		
	02. Individual indemnity.		
	03. Contractor awards – Co-Chair Rebecca Llewellyn has provided information about the program District 11 developed; working out details for a November event, probably on a Thursday evening.		
	04. AB 474 – still under discussion.		
M. Ad Hoc Committee report – African American DBE Participation – Eddy Lau, Chair			
1.	Mr. Lau noted there was better participation in the meeting this time.		
2.	Waiver program in Oregon for African American DBEs – Lance Yokota, FHWA stated this was a result of Oregon’s Disparity Study. Mr. Yokoto emphasized the need to participate in Caltrans upcoming Disparity Study.		
3.	Bench contracts – Chair Shell is working with Francesca Negri, DPAC, on this.		
4.	Council Member Fred Jordan continues to work on a demonstration project.		
5.	Council Members Zeke Patten and Stephen McGlover are working on an outreach plan for District 7.		
N. New Business			
1.	Chair Shell reviewed the Action Items for May.		
2.	No other new business was raised.		
O. Public Comment			
	None on the phone or on site.		

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Meeting adjourned – motion to adjourn, Mr. Lau; seconded by Ms. Hunsaker; ayes have it. Meeting adjourned at 11:47 a.m.			
Next meeting: July 17, 2015 , Sacramento	Carole Ching to notify SBC members with further details.		

DOCUMENTS included in the meeting packet/distributed at the meeting:

- Meeting agenda
- Draft of meeting record, March SBC meeting
- Award Tracker Report, April 2015, Office Engineer
- Report, OBEO, Monthly Contract Award, DBE Commitment on Federal-Aid Projects, 10/1/14 to 3/31/15
- Report, OBEO, DBE Commitment at Award by District, Federal-Aid Major Construction Contracts, FFY 2015 YTD, 3/31/15
- Report, OBEO, Disabled Veteran Business Enterprise Commitment at Award, State Funded Contracts, March 2015
- Caltrans District Map
- DBE Annual Element Report, 2014
- District 1, Construction Look Ahead 2015
- District 3, North Region Update and Construction Look Ahead (4/1/15 – 1/1/16)
- District 4, Small Business Update, Vol. 1, Issue 3, 5/15/15
- District 7, SB Utilization Report, 5/1/15; 2-Year Look Ahead Target Advertise Dates for Construction Projects, 5/2015 to 4/2017; flyer, DBE Certification Workshop, 6/16/15
- District 8, Small Business Update, 5/15/15
- District 10, Small Business Update, 5/15/15 and Construction Look Ahead, Projects to be Advertised, 1/1/15 to 6/30/15

[District 2 was not able to attend the meeting, however, their report can be accessed on the OBEO web page.]

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PRESENT

Council Members:

1. Ajiake, Matthew
2. Calderon, Josie
3. Chaudhary, Arvin
4. Chen, Lynn (Teleconference)
5. Cunningham, Lee
6. Fowler, Rick
7. Garcia, Brenna Butler
8. Halm, Eric
9. Hou, Johnathan
10. Hunsaker, Debbie
11. Lau, Eddy
12. Llewellyn, Rebecca (Teleconference)
13. Patten, Zeke
14. Rodriguez, Cathy
15. Stone, Aubry
16. Ulmer, Bill

Caltrans Staff:

1. Shell, Angela, Assistant Director, OBEO & Council Chair
2. Agar, Dennis, District 10
3. Carlos, Ramon, OBEO
4. Ching, Carole, OBEO
5. Choate, Shirley, District 7
6. Delgado, Sylvia, District 7 (Teleconference)
7. Elkins, Susan, District 3
8. Gastinell, Sherri, OBEO
9. Giovinazzi, Giles, Federal Transportation Liaison

10. Jenkins, Rochelle, District 3
11. Lasso-Durant, Ines, OBEO
12. Little, Tanya, DGS
13. Lyles, Phillina, Construction
14. Miglino, Marylee, OBEO
15. Peisker, La Sonja, District 11 (Teleconference)
16. Philp, Matthew, District 1
17. Rice, Lorna
18. Salais, Janice, OBEO
19. Sartipi, Bijan, District 4
20. Toan, Vong, DES
21. Vann, Lynnette, District 12 (Teleconference)
22. Zhang, Ray, Local Assistance

Guests:

1. Mammano, Vincent, FHWA
2. Yokota, Lance, FHWA
3. Zhen, Jin, FHWA